



*Lac qui Parle - Yellow
Bank Watershed District*
lqpybwatershed.org

Phone: 320-598-3117
320-598-3319
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600 6th St #7
Madison, MN 56256

LQP County Annex Building
May 6, 2026
Meeting #675

1. CALL TO ORDER

Chairman Andrew Weber called the meeting to order at 8:30 a.m. A quorum was present.

Board members present: Andrew Weber, Mike Knutson, Daniel Buseth, Jon Olson, and Brent Larson.

Board members absent: None

Staff Present: Trudy Hastad, Ethan Kack, Jared Roiland, Abby VanKempen, Jennifer Schuelke, Makenna Halvorson & Eric Stahl.

Staff Absent: None

Others Present: Alan Adelman, Greg Strei, & Jacob Strei

General Business

Agenda

Manager Jon Olson moved to approve the amended agenda, seconded by Manager Mike Knutson. Motion passed 5-0.

Secretary's Report

Manager Mike Knutson moved to approve minutes #674 as emailed, seconded by Manager Daniel Buseth. Motion passed 5-0.

Treasurer's Report

Manager Jon Olson reviewed the Treasurer's report. Manager Dan Buseth moved to approve the Treasurer's report, seconded by Manager Jon Olson. Motion passed 5-0.

Bills

Details 04/02/2026 – 05/06/2026

General Klein Account

6693	Lincoln County SWCD	1W1P Hwy 14 tour	\$500.00
6694	Sitter Excavating LLC	2 nd payment for Florida Creek Restoration	<u>\$11,628.00</u>
		TOTAL	\$12,128.00

Park Expense Account

2074	Lac qui Parle County Environmental	park cell phone	\$38.41
2075	Midcontinent Communications	park internet	\$60.00
2076	C.A.S. Plumbing & Heating, Inc	replace outside faucet	\$235.20
2077	Farmward Cooperative	unleaded	\$662.45
2078	Olson Sanitation Inc	April trash	\$214.99
2079	City of Madison	shop utilities	\$146.77
2080	Running's Supply	hearing protector, screw lag, cable ties, cleaners, insect barrier	\$448.33
2081	Canby True Value	cleaning supplies, valves, nuts, screws, latch, hose cover, batteries	\$197.21
2082	Lyon-Lincoln Electric Cooperative	park electricity	\$736.56
2083	Lincoln Pipestone Rural Water	April water	\$95.34
2084	Ethan Kack	Easter Egg Hunt reimbursement	\$2,130.56

Transfer park payroll	April payroll		<u>\$2,634.24</u>
		TOTAL	<u>\$7,600.06</u>
<u>UPB General Account</u>			
5232 LQP-YB Liability Acct	Federal withholding		\$3,145.58
5233 LQP-YB Liability Acct	PERA		\$2095.58
5234 LQP-YB Liability Acct	MSRS		\$200.00
26058-26063 semi-monthly payroll	April 1-15 payroll		\$10,150.60
26064 Andrew Weber	per diem, mileage		\$262.04
26065 Michael Knutson	per diem, mileage		\$314.23
26066 Daniel Buseth	per diem, mileage		\$360.63
26067 Jon Olson	per diem, mileage		\$250.43
26068 Brent Larson	per diem, mileage		\$288.13
5235 PERA	late charge		\$10.00
5236 LQP-YB Liability Acct	Federal withholding		\$3,777.92
5237 LQP-YB Liability Acct	State withholding		\$1,071.00
5238 LQP-YB Liability Acct	PERA		\$2,738.46
5239 LQP-YB Liability Acct	April Sales & Use tax		\$232.00
5252 LQP-YB Liability Acct	State withholding tax		\$1,033.00
26069-26073 & 26079 semi-monthly payroll	April 16-30 payroll		\$10,128.64
26074 -26078 monthly payroll	April park payroll		\$2,634.24
5253 Eric Stahl	mileage reimbursement		\$235.84
5254 Houston Engineering, Inc	CD #44, CD #63, DNR report		\$17,045.25
5255 Western Guard	3 week CD #57 preliminary hearing ad		\$162.00
5256 Minnesota UI Fund	quarter 1 unemployment 2026		\$2,749.00
5257 Rinke Noonan Attorney's @ Law	monthly retainer, CD #57, 63, 44 improvements		\$7,850.00
5258 Brent Mortenson	24 nuisance beaver		\$600.00
5259 Richard Mortenson	16 nuisance beaver		\$400.00
5260 LQP County Auditor/Treasurer	April postage		\$85.09
5261 Minnesota Pollution Control Agency	SRF0250 \$24,839.82; SRF0302 \$23,274.24; SRF0315 \$34,436.28		\$82,550.34
5262 Lac qui Parle County Auditor/Treasurer	Health insurance		\$15,432.76
5263 Lac qui Parle County Auditor/Treasurer	Life, LTD, Eyemed,Dental,Daycare flex		<u>\$1,560.18</u>
	TOTAL		<u>\$167,362.94</u>
<u>Debit Card</u>			
DC Intuit	payroll expense		\$34.20
DC Fed Ex	postage for cartridges		\$5.73
DC Instant Ink	ink for park		\$17.09
DC Demo forms	Demo Forms		<u>\$126.30</u>
	TOTAL		<u>\$183.32</u>
<u>DITCH ACT</u>			
None		TOTAL	<u>\$0.00</u>

Manager Brent Larson motioned to approve the bills, seconded by manager Jon Olson. Motion passed 5-0.

1W1P (One Watershed One Plan)

C23-006 Implementation Grant 2023-2025

Contract approvals:

None

Contract payments: None



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C25-0264 Implementation Grant 2025-2026

Contract approvals:

- 1.) Prairie Lane Farms – Florida 3, Hammer, 6 - 400 acres strip till for 3 years – for \$36,000.00
- 2.) Ryan Westphal- Wergeland, 6 – 46 acres pasture/hay planting – for \$20,700.00.
- 3.) Lee Verhelst – Norman, 21 – single species cover crop - \$13,750.00

Manager Mike Knutson motioned to approve the 1W1P contracts for Prairie Lane Farms, Ryan Westphal, & Lee Verhelst, seconded by Manager Brent Larson. Motion passed 5-0.

Contract payments: None

CRP Incentive Grant Contracts:

Payment: None

2. **OTHERS:** Alan Adelman, Greg Strei, & Jacob Strei met with the Board to discuss a joint tiling project that would close the ditch on the Strei property with tile which Adelman will pay for and the Strei's pay the cost of closing the private ditch. This project is in section 35, Yellow Bank Township. Adelman had a lawyer draw up a maintenance agreement for the proposed project. Discussion followed. Strei's are not opposed to the project but frustrated in the lack of communication. Strei's reviewed the proposed maintenance agreement and requested a couple of changes.

Manager Jon Olson moved to approve the permit application pending the following amendments to the maintenance agreement: 1.) Strei must receive a 48- hour notice prior to any maintenance on the tile through his property. 2.) Try to avoid maintenance during the growing season, but if needed, Adelman will have a 3rd party assess crop damage for crop damage payment, seconded by Manager Brent Larson. Motion passed 5-0.

3. STAFF REPORTS

Ethan Kack – Park Manager

- Over 200 kids attended the Easter Egg Hunt.
- Park opened on May 1st with seasonal workers starting April 20th.
- Mark Victor is a new seasonal employee and working out well. He is taking the place of Morgan Noyes.
- The picnic tables have come and are put together and set out.
- Countryside Public Health was out and did their yearly inspections. There were a couple of water leaks noted that staff are fixing.
- DNR stocked brown trout on May 7th.
- They have trapped seven nuisance beaver in the lake. Hopefully getting ahead of them.
- Hastad suggested raising the wage of Pat Stanley to minimum wage as he is just under that.

Manager Jon Olson motioned to raise Pat Stanley's salary to minimum wage, seconded by Manager Daniel Buseth. Motion passed 5-0.

- Hastad had a seasonal customer request 50 amp for their site as they are buying a new camper and that is the new standard. Discussion followed. Most sites are a 30 amp site. Ethan will check with the electrician to get a quote to see cost to update the campground. This would need to be a fall project as the park would get pretty torn up and would give the crew time to level and reseed grass. No action was taken.



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Jennifer Schuelke – Environmental, Solid Waste, HHW Specialist

- Continue to work on the Lincoln & Chippewa C&D grant proposal.
- The paper shredding event was held on April 25 with 4.53 tons collected. We are going to hold a 2nd paper shredding event August 19 in Dawson as there are requests for more of these collections.
- Sent flyers for rechargeable battery collection. These have the current info on battery recycling (what can be recycled, what can be thrown etc.).
- Sent in the used toners for recycling for the County.
- Waiting on MPCA for final approval for the draft of the 10-year solid waste plan.
- The special item collections will be held the 2nd Saturday of the month starting May – October. This is the collection for electronics, tires, bulbs.

Abby VanKempen – Planning & Zoning, Feedlot, SSTS Coordinator

- The County is using the MCIT attorney's for the appeal by the neighbor for the Baldwin event center/hunting camp variance.
- Attended District D (regional planning and zoning group) last Friday. We had good discussion on data centers and cannabis.
- Discussing updating the County Comprehensive plan (maps, populations, add solar/wind energy). Our was last updated in 2002.
- Held one CUP hearing for gravel pit renewal.
- Working on construction permit for a landowner for a swine barn-expansion to allow for 1,500 more head of nursery swine.
- One septic system was installed, a few designs and compliance inspections coming in.
- MPCA is reviewing septic files from counties- designs, permits, ordinances, cert. of compliance.

Makenna Halvorson – Ditch Finance Specialist

- Working on month end balancing for the Auditor/Treasurer office.
- Working with Trudy on payroll, payroll liability reporting, and bill paying for the Watershed.
- Learning how to navigate the Quickbooks program.
- Balanced bank statements for the Watershed accounts.

Eric Stahl – Coordinator/WCA

- Passed the SSTS design class and test. I have two classes left to be certified. I will take these this fall.
- Discussed the new rule for ditch cleaning.
- The Moen bank site needs further detail from the consultant.
- We will apply for the third round of WBIF funding in June.
- Reviewed this month's Watershed permits for WCA compliance.

Jared Roiland – Ditch Inspector

- Houston Engineering requested the historic maintenance records for the CD #44 improvement project. We should be getting the preliminary engineer report sometime next month.
- On April 17th Trudy and I had a teams meeting with Houston Engineering, and four members from DNR regarding the CD #57-63 improvement projects and was supposed to be early coordination for CD #44 improvement. Was frustrating as they are asking for more data and more modeling for the CD #57 & #63 improvement projects which is added cost to the landowners, and then they hadn't even looked at the CD #44 project.
- Steve Dahle Construction looked at the roof on the shop building that Broin rents. He is going to get us a quote for repair.



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Manager Mike Knutson had to leave the meeting for a funeral.

4. OLD BUSINESS

- Hastad reported getting a letter from Quarnstrom & Doering Attorneys on behalf of the Harwick's for the CD #44 improvement project. They will be representing the Harwick's interest and want to be notified of any meetings.
- Discussed updating the personnel policy to reflect the changes in the ESST policy. Hastad requested following LQP County current paid leave, ESST policies. Board gave approval and will review at the next meeting.

5. NEW BUSINESS

- Hastad presented the three- year stream gauge contract for the Yellow Bank gauge by Odessa. Discussion followed.
- Continue to work on stuff for the upcoming audit of our 2025 records.
- MAWD will be hosting summer tour in Detroit Lakes, MN August 25-27th. Hastad asked who would be attending so she can reserve rooms. Manager Jon Olson will attend and everyone else would not be able to make it. Staff attending will be Hastad, Roiland,

Manager Daniel Buseth motioned to approve the contract with USGS for the stream gauge on the Yellow Bank River, seconded by Manager Jon Olson. Motion passed 4-0.

6. PERMIT APPROVALS

14562	Nate Ludvigson	Providence, 2	seepage, main tile, intake	05/06/2026 BL
14563 Renew	14407 Eric Call	Hamlin, 4	seepage, main tile, lift pump	05/06/2026 BL
14564	Paul Lund	Lake Shore, 32	seepage lines	05/06/2026 JO
14565	Ryan Bliss	OshKosh, 28	seepage, main tile, intakes	05/06/2026 MK
14566	Jon Gorder	Florida, 17	main tile	05/06/2026 MK
14567	John Olson	Hansonville, 33	seepage, main tile, intakes	05/06/2026 DB
14568	John Olson	Hansonville, 22	seepage, main tile	05/06/2026 DB
14569	Aaron Olson	Mehurin, 34	seepage, main tile, lift pump	05/06/2026 JO
14570	Eric Call	Cerro Gordo, 33	seepage line	05/06/2026 JO
14571	Rose Weber	Garfield, 21	ditch cleaning	05/06/2026 JO
14572	Kyle Mangle	Walter, 24	seepage, main tile, intakes	05/06/2026 AW
14573 Renew	14103 Steve Schmidt	Augusta, 16	seepage, intakes, lift pump	05/06/2026 AW
14574	Warren Trygestad	Agassiz, 36	seepage, main tile	05/06/2026 AW
14575 Renew	14338 Kyle Mangle	Perry, 21 & 16	seepage lines	05/06/2026 AW
14576 Renew	14402 Eric Call	Perry, 9	seepage lines	05/06/2026 AW
14577 Renew	14404 Eric Call	Augusta, 20 & 21	seepage lines	05/06/2026 AW
14578	Eric Call	Arena, 15	seepage lines	05/06/2026 AW
14579	Matt Bormann	Arena, 26	main tile, lift pump	05/06/2026 AW
14580 Renew	14397 Kevin Larson	Maxwell, 9	seepage lines	05/06/2026 AW
14581	Timothy Borstad	Riverside, 5 & 6	seepage, main tile, intakes	05/06/2026 BL
14582	Preston Stratmoen	Ten Mile Lake, 9	seepage, main tile, intakes	05/06/2026 BL
14583	Preston Stratmoen	Ten Mile Lake, 8	seepage, main tile, intake	05/06/2026 BL
14584	Preston Stratmoen	Ten Mile Lake, 8	seepage, main tile, intake	05/06/2026 BL
14585 Renew	14395 Dustin Johnson	Lac qui Parle, 34	seepage, main tile	05/06/2026 BL
14586	Paul Hacker	Camp Release, 24	seepage lines	05/06/2026 BL
14587	Jordan Anhalt	Freeland, 22	seepage tile	05/06/2026 BL
14588	David Torstenson	Riverside, 6	seepage, main tile, intake	05/06/2026 DB



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14589	Jordan Anhalt	Manfred, 29	seepage tile	05/06/2026 DB
14590	Jordan Anhalt	Manfred, 14	seepage, main tile	05/06/2026 DB

Permits Held: Alan Adelman/Strei for updated maintenance agreement then ok to approve.

Manager Brent Larson motioned to approve the permits, seconded by Manager Jon Olson. Motion passed 4-0.

7. NEXT MEETING DATE

The next meeting will be held on Wednesday, June 3, 2026 at 8:30 a.m. at the LQP County Annex.

8. ADJOURN

Manager Andrew Weber motioned to adjourn the meeting at 10:14 a.m., seconded by Manager Dan Buseth.
Motion passed 4-0

Andrew Weber, Chairman

ATTEST:

Brent Larson, Secretary