



*Lac qui Parle - Yellow  
Bank Watershed District*  
lqpybwatershed.org

Phone: 320-598-3117  
320-598-3319  
Fax: 320-598-3125  
600 6<sup>th</sup> St #7  
Madison, MN 56256

LQP County Government Center  
February 4, 2026  
Meeting #672

**1. CALL TO ORDER**

Chairman Andrew Weber called the meeting to order at 9:01 a.m. A quorum was present.

Board members present: Andrew Weber, Mike Knutson, Daniel Buseth, Jon Olson, and Brent Larson.

Board members absent: none

Staff Present: Trudy Hastad, Ethan Kack, Jared Roiland, Abby VanKempen, Jennifer Schuelke, Makenna Halvorson, & Eric Stahl.

Staff Absent: None.

Others Present: Denver Noyes, Beau Doom, Tom Noyes, Chris Blanchette, Darby Hemish, Justin Driessen, Gary Driessen, Randy Brown, Sherry Brown, Lucas Bjornson, Derek Bjornson, Bob Bjornson, Lee Verhelst, Randy Fales, Dustin Otten, Colby Siegert, & Corey Hoffman.

**2. General Business**

***Agenda***

Manager Brent Larson moved to approve the agenda, seconded by Manager Mike Knutson. Motion passed 5-0.

***Secretary's Report***

Manager Jon Olson moved to approve minutes #671, #671.1, & #671.2 as emailed, seconded by Manager Daniel Buseth. Motion passed 5-0.

***Treasurer's Report***

Manager Jon Olson reviewed the Treasurer's report. Manager Daniel Buseth moved to approve the Treasurer's report, seconded by Manager Brent Larson. Motion passed 5-0.

**Bills**

**Details 01/08/2026 – 21/05/2026**

General Klein Account

6688	Yellow Medicine SWCD	1W1P 4 <sup>th</sup> quarter Admin & Technical	<u>\$1,725.36</u>
		<b>TOTAL</b>	<b>\$1,725.36</b>

Park Expense Account

2053	Running's Supply	nylon flag, brake parts cleaner, belt conditioner	\$48.46
2054	Ag Plus Cooperative	Wmaster undyed B1.4 ULSD, hardware	\$58.34
2055	LQP County Environmental	park cell phone	\$38.41
2056	Midcontinent Communications	park internet	\$60.00
2057	Lincoln Pipestone Rural Water	January water usage	\$74.64
Tran	Payroll	January payroll	\$958.16
2058	Lyon-Lincoln Electric Cooperative	January electricity	<u>\$1,356.26</u>
		<b>TOTAL</b>	<b>\$2,594.27</b>

UPB General Account

TRAN	to UPB SSTS savings	LQP County settlement SSTS money	\$7,753.37
5179	LQP-YB Liability Acct	PERA	\$1,903.07
5180	LQP-YB Liability Acct	Federal withholding	\$2,980.84
5181	LQP-YB Liability Acct	MSRS	\$200.00
26007-26011	semi-monthly payroll	Feb 1-15 payroll	\$9,540.63
26012	Brent Larson	per diem, mileage	\$297.75
26013	Jon Olson	per diem, mileage	\$132.70
26014	Andrew Weber	per diem, mileage	\$164.83
26015	Mike Knutson	per diem, mileage	\$310.61
26016	Daniel Buseth	per diem, mileage	\$180.32
5182	Association of Minnesota Counties	Drainage conference registration Jared, Trudy, Jon O.	\$975.00
5183	Houston Engineering, Inc.	CD #57, CD #63, CD #44 improvement project engineering	\$34,534.43
5184	Canby News, Inc.	2-week hayland ad	\$142.50
5185	Western Guard	2-week hayland ad, job ad	\$285.00
5186	Dawson Sentinel	ditch financial specialist ad	\$185.00
5187	Minnesota UI Fund	quarter 4 2025 UI	\$1,175.00
5188	Larry Tollakson	cost-share dam removal	\$250.00
5189	Valley Office Products	card stock	\$18.33
5190	Trudy Hastad	office chair reimbursement	\$107.36
5191	City of Madison	shop utilities	\$139.72
5192	Dan Aakre	tree snagging	\$1,000.00
5193	Lac qui Parle County Auditor/Trea	January postage	\$257.68
5194	LQP-YB Liability Acct	Federal withholding	\$3,378.66
5195	LQP-YB Liability Acct	State withholding	\$1,035.00
5196	LQP County Auditor/Treasurer	Health insurance	\$9,706.03
5197	LQP County Auditor/Treasurer	Dental, EyeMed,Family flex,Life	\$1,520.24
26017-26021	semi-monthly payroll	Jan 16-31 payroll	\$9,546.66
26022	monthly payroll	January park payroll	\$958.16
5198	LQP-YB Liability Acct	PERA	\$2,412.67
5199	LQP-YB Liability Acct	January sales & use tax	\$478.00
5200	LQP-YB Liability Acct	MSRS	<u>\$1,033.00</u>
		<b>TOTAL</b>	<b>\$92,602.56</b>

Debit Card

DC	Arrowwood Resort & Conference	Jon Olson drainage conf lodging	\$107.19
DC	Instant Ink	park ink	\$17.09
DC	Adobe PS Creati	adobe renewal	\$256.37
DC	Arrowwood Resort & Conference	Drainage conference lodging – Trudy	\$315.08
DC	Arrowwood Resort & Conference	Drainage conference lodging – Jared	<u>\$315.08</u>
		<b>TOTAL</b>	<b>\$1,010.81</b>

DITCH ACCT

None		<b>TOTAL</b>	<b>\$0.00</b>
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Manager Mike Knutson motioned to approve the bills, seconded by manager Daniel Buseth. Motion passed 5-0.



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### **1W1P (One Watershed One Plan)**

#### C23-006 Implementation Grant 2023-2025

Contract approvals:

None

**Contract payments:** None

#### C25-0264 Implementation Grant 2025-2026

Contract approvals:

None

**Contract payments:** None

#### CRP Incentive Grant Contracts:

**Payment:** None

### **3. STAFF REPORTS**

#### *Ethan Kack – Park Manager*

- The seasonal renewal payments are starting to come in as they have to be paid in March.
- The weekend camping for 2026 is starting to fill up as well.
- Discussed holding an Easter Egg Hunt. This was so well attended last year. It would be held on April 5<sup>th</sup>.

Manager Jon Olson motioned to approve holding the Easter Egg Hunt with the Watershed to contribute \$1,000, seconded by Manager Brent Larson. Motion approved 5-0.

- Ethan would like to purchase plastic heavy duty picnic tables as they are constantly buying lumber and paint to repair the old one. Ethan thought about 100 tables but price was \$950/table. Discussion followed.

Manager Jon Olson motioned to table the discussion until the March meeting, seconded by Manager Brent Larson. Motion passed 5-0.

- Ethan reported the fishing tournament was a huge success and the weather cooperated. There were 159 fish housed on Del Clark during the tournament.

#### *Jennifer Schuelke – Environmental, Solid Waste, HHW Specialist*

- The Holiday Lights collection finished up on February 2 with the last bags of lights collected. We collected 30 bags of lights for total of 1,350 lbs.
- Working on the C&D grant, which is ramping up and demanding more time as we progress.
- Sent out 51 letters and emails requesting information for the annual SCORE report for the State, and have 34 replies, with 2 more expected this week.
- Finished the 4<sup>th</sup> quarter HHW Education Points report, and am almost done with my annual HHW, Demo Landfill, and Transfer Station reports.
- Attended the C&D grant group meeting and the SWA and SWRSWC meeting this month. We continue to work on a plan for future C&D waste disposal.

#### *Abby VanKempen – Planning & Zoning, Feedlot, SSTS Coordinator*

- Working with a business for renewal of Conditional Use permit for mining and extraction.
- Working with a landowner to rezone, and Conditional Use and Variance hearing for the LQP hunting camp, event center/restaurant.
- Submitted the Shoreland report to DNR and entered financial information into eLink.



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- Submitted the annual feedlot report to MPCA. We will have a review with them and could get performance credits base on extra work (inspections, uploading documents into the online system).
- Sent the annual SSTS report to the State. Submitted all financial information related to grant and SSTS program in eLink. This gets reviewed by Luke at BWSR.

*Jared Roiland – Ditch Inspector*

- Sent the proposed ditch maps for spraying for brush/trees to our sprayer contractor. We will have three watershed ditches on the 3-year rotation.
- Trudy & I met with Houston Engineering and members of DNR for an early coordination meeting for the CD #57 Improvement Project. This project is being designed with a storage pond at the outlet to help reduce the peak flows that outlet into the public water immediately downstream of this tile system. There is landowner support for this option.
- Trudy & I hosted a landowner meeting for CD #33. There has been some inquiries by a landowner and renter about what an improvement process looks like and so we hosted a landowner meeting to have discussion with all the landowners to get their feelings and discuss the current condition of the system.
- Trudy, Jon, and I attended the Annual AMC Drainage Conference at Arrowwood in Alexandria. I feel this is a very good conference because we talk about the different facets of how to administer public drainage systems, how the drainage inspector, the auditor's office, and the drainage authority (county commissioners or watershed board) all work together to make the administration of the systems run smoothly.

*Eric Stahl – Coordinator/WCA*

- Attended a regulations/WCA rule training in Marshall with our wetland specialist hosting the discussion.
- Reviewed permits for WCA compliance.
- Submitted the WCA annual reporting in eLink and was approved.
- Submitted the semi-annual reports for 1W1P C23-0006 (2023-2025), C25-0264 (2025-2027), and for the P25-0459 CRP funding grant (2025-2026) into eLink.
- Submitted the SSTS annual report. MPCA accepted the report on 01/29/2026.
- Gave a status report on the Moen bank site and the Dahl bank site.

**4. OLD BUSINESS**

- Waiting for the final engineer report for the CD #63 improvement.
- We should be getting the preliminary engineer report on CD #57 improvement in the next week.
- Waiting on the preliminary engineer report on the CD #44 improvement project.

**5. NEW BUSINESS**

- Hastad reported on the drainage conference attended in Alexandria.
- Discussed the pasture bid requirements to be held at 11:00.

**6. OTHERS – Pasture bids**

At 11:00 Chairman Andrew held the bid letting for the pasture/hayland ground. He noted that the contracts would be for three years with payments due March 15 of each year. If grazing, the Board of Managers asked to have 1 cow/calf pair for every 2 1/2 acres. Cattle cannot be put out until May 15 and off by October 15 of each year. On hayland ground, bales must be removed 10 days after baling. The Watershed Board will take care of spraying for weeds and major fencing. Light fencing is the lessee responsibility. There is no row or small grain crops allowed. Renters may fertilize and interseed with alfalfa/grass as they see fit at their own expense.



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Chairman Weber asked Administrator Hastad to open the sealed bids. After bids are read the bidders will have an opportunity to raise their bids.

**Parcel #1** – (R-6) – Section 14, Fortier Township  
235.45 acres pasture/grass/hayland

Bidders were: Alex Hoffman, Corey Hoffman, Colby Siegert, Robert Bjornson, Darby Hemish, Randy Brown, & Dustin Otten. The high bid was \$75/acre. Chairman Weber asked if anyone wanted to raise their bids. Bidders Robert Bjornson and Dustin Otten chose to raise their bids with the final bid going to Dustin Otten at \$110/acre.

**Parcel #2** – Lazaur's Creek Spill way – Section 10, Fortier Township  
4904 acres pasture/grass/hayland (14.78 spillway acres hayed only)

Bidders were: Chris Blanchette, Denver Noyes, Alex Hoffman, Randy Fales, Corey Hoffman, Beau Doom, Colby Siegert, Shawn Vanderostyne, Darby Hemish, & Dustin Otten. The high bid was \$80/acre. Chairman Weber asked if anyone wished to raise their bids. Bidders Chris Blanchette and Corey Hoffman chose to raise their bids with the final bid going to Chris Blanchette for \$90/acre.

**Parcel #3** – Lazarus Creek – section 9, Fortier Township  
149.80 acres pasture/grass/hayland

Bidders were: Denver Noyes, Alex Hoffman, Randy Fales, Corey Hoffman, Colby Siegert, Lucas Bjornson, Randy Brown, & Dustin Otten. The high bid was \$75/acre. Chairman Hoffman asked if any bidders wished to raise their bid. Denver Noyes and Lucas Bjornson chose to raise their bids with the final bid going to Lucas Bjornson for \$115/acre.

**Parcel #4** – South side Del Clark Boy Scout Camp – Section 16 & 17 Norman Township  
39.76 acres grass/hayland (no cattle)

Bidders were: Chris Blanchette, Denver Noyes, Lee Verhelst, Alex Hoffman, Corey Hoffman, Gary Driessen, Beau Doom, Colby Siegert, & Justin Driessen. The high bid was \$100/acre. Chairman Weber asked if anyone wished to raise their bids. Bidders Chris Blanchette and Corey Hoffman chose to raise their bids with the final bid going to Corey Hoffman for \$120/acre.

**Parcel #5** – R-1 Del Clark & R-4 – Section 8 Norman Township (46.23 acres); sections 8 & 9 Norman Township (129.81 acres), section 5, Norman Township (18.04 acres), and R-4 (194.08 acres (39.76 acres grass/hayland – no Cattle).

Bidders were: Denver Noyes, Alex Hoffman, Corey Hoffman, Gary Driessen, Beau Doom, Colby Siegert, & Justin Driessen. The high bid was \$50/acre. Chairman Weber asked if anyone wished to raise their bids. Bidders Denver Noyes and Justin Driessen chose to raise their bids with the final bid going to Denver Noyes for \$70/acre.

Chairman Weber thanked everyone for bidding and asked the successful bidders to meet with Administrator Hastad to get their information and discuss contracts.

The Board then continued with their regular meeting.



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**6. PERMIT APPROVALS**

14517	Gary Larson	Providence, 36	seepage lines, intakes	02/04/2026 JO
14518	Derek Kuechenmeister	Augusta, 12	seepage, main tile, intakes	02/04/2026 AW
14519	Dale Miller	Maxwell, 20	seepage lines	02/04/2026 BL
14520	Mark Schmidt	Manfred, 32	Seepage, main tile	02/04/2026 BL
14521	Brian Lee	Baxter, 34	seepage tile	02/04/2026 BL
14522	Bob Olson	Madison, 36	seepage tile, intakes	02/04/2026 JO
14523	Josh Johnson	Cerro Gordo, 35	seepage & main tile	02/04/2026 JO
14524	Josh Johnson	Cerro Gordo, 34	seepage, main tile, intakes	02/04/2026 JO

Permits Held: Alan Adelman for neighbor signature

Manager Mike Knutson motioned to approve the permits except those held, seconded by Manager Jon Olson. Motion passed 5-0.

**7. NEXT MEETING DATE**

The next meeting will be held on Thursday, March 5, 2026 at 9:00 a.m. Date change due to the Watershed Districts Legislative event at the Capital on March 4, 2026.

**8. ADJOURN**

Manager Andrew Weber motioned to adjourn the meeting at 11:45 a.m., seconded by Manager Brent Larson. Motion passed 5-0

\_\_\_\_\_  
Andrew Weber, Chairman

ATTEST:

\_\_\_\_\_  
Brent Larson, Secretary