

Lac qui Parle-Yellow Bank Watershed District

Meeting Minutes #650

April 3, 2024

Call to Order

The meeting was held in the Commissioners' room, Courthouse, Madison, MN with a virtual ZOOM login option. The meeting was officially called to order by Chairman Andrew Weber at 9:00 a.m. **Managers Present:** Chairman Andrew Weber, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer Jon Olson, and Publicity Michael Knutson arrived at 9:35 a.m. **Managers absent:** none **Staff present:** Administrator Hastad, Park Manager Ethan Kack, Environmental/Feedlot Specialist Abby VanKempen, Ditch Specialist Cindy Brehmer, Ditch Inspector Jared Roiland, & Coordinator Eric Stall. **Staff Absent:** Environmental/HHW Specialist Jennifer Schuelke. **Others present:** Noah Steffen from Lincoln SWCD; Lincoln Commissioner Joe Drietz.

Approval of the Agenda

Chairman Weber asked for additions to the agenda. There were none. Manager Jon Olson motioned to approve the agenda, seconded by Manager David Craigmile. Upon roll call vote, motion passed 4-0.

Administrator Hastad reported there were three 1W1P contracts for approval. Noah Steffen, Lincoln SWCD discussed the proposed contracts with the Board.

Manager David Craigmile motioned to approve a contract for Keith Olsen in the SE1/4 section 23, Hansonville Township, Lincoln County for \$3,831.00 for 329 No-till/Strip Till, a contract for Jerry Mathews in the NE1/4 section 1, Hansonville Township, Lincoln County for \$7,533 for 329 Strip Till, and a contract for Jerry Mathews in the NE1/4 section 8 Marble Township, Lincoln County for \$7,198.00 for cover crop/No-till, seconded by Manager John Cornell. Upon vote, motion passed 4-0.

Manager Craigmile reported the next 1W1P policy committee meeting will be held in Canby, MN on Wednesday, April 10, 2024 at 9:00 a.m. Andrew Weber volunteered to be an alternate for the 1W1P committee.

Staff Reports:

Environmental Feedlot/Planning & Zoning/SSTS Specialist: Abby VanKempen

- Held a conditional use permit for a landowner to convert 60 acres of farmland to wetland to be used for the wetland credit program. The planning & zoning board held the hearing in February and recommended approval to the County Board at their Board meeting with lots of discussion. The Board passed the CUP 3-1.
- On April 15th we have an upcoming CUP hearing for a business to renew their three gravel pit permits.
- Ottetail Power is building a new transmission line from Milbank to Alexandria and will run about 4 miles of line in Yellow Bank Township with a new breaker system located in Yellow Bank Township. They are working on landowner easements and then the County will do a local route review.
- I spoke at the annual Township meeting on Monday about our wind and solar energy ordinances and the permits for those.
- Had a table at the SWCD conservation open house – had septic loan information, highlighted our canoe trip and “No Child Left Inside” program from last summer.
- Attended the annual feedlot conference last week.
- Presented the annual feedlot report to the County Board and got approval.
- Working with the LQP SWCD on the 2nd annual Green Earth Clean Earth 5K on April 28th.

Park Report: Ethan Kack

- Held an Easter Egg Hunt at the park and had over 190 kids and 160 adults turn out. We had 13 volunteers along with a petting zoo that had baby calves, goats, & bunnies. The egg hunt was held at the boat launch and beach and about 30/40 people utilized the walking trails. Heard many great comments from the public.

- DNR is going to stock about 500 brown trout upstream of Del Clark on the 9th. This hasn't been stocked since 2011.
- DNR has agreed to help fix the big floating dock this spring.
- Will probably have the seasonal crew start up on April 15th. They will be Steve, Greg, Pat, & Morgan.
- Dakota Doors forgot about us but will be coming out in the near future.
- Discussed the poor condition of the old granary shed and if it could be taken down as it was already starting to cave in.

Manager Jon Olson motioned to have Ethan take the old granary down and take to landfill or contact a couple people to see if they wanted the siding, seconded by Manager Dave Craigmile. Upon vote, motion passed 4-0.

- The estimate for the Generex generator from Vlainck Electric for a 26-kilowatt 200-amp transfer switch is \$11,668 installed. Discussion followed.

Manager David Craigmile motioned to purchase the Generex generator and install from Vlainck Electric for \$11,688, seconded by Manager Jon Olson. Upon vote, motion passed 4-0.

- Discussed the old fire truck used for watering the road at park. Ethan reported it leaks too bad and didn't use it last year. He felt we should put the truck on the local auction but didn't think we would get anything for it as it was shot, but wanted it out of the yard. Discussion followed. Joe Drietz offered to pay \$500 for the water truck to use for parts.

Manager David Craigmile motioned to sell the water truck to Joe Drietz for \$500, seconded by Manager Jon Olson. Upon vote, motion passed 4-0.

Eric Stahl: Coordinator

- Met with Chris Domeier DNR Fisheries & LQP SWCD Quintin Peterson and walked the proposed Florida Creek restoration site.
- Worked with Attorney Kolb on the easement agreement contracts for the project. Will work with the SWCD & landowners to get the needed signatures.
- Will attend the 1W1P policy meeting in Canby on April 10th.
- Anxiously waiting for MS4front program from HEI to track 1W1P. Houston Engineering says we should have this around April 19th.

WCA: Eric Stahl

- Had a couple TEAMS meetings related to Brome Conversion and Long-term Grassland Management; Planning for Environmental review, and Stream & Habitat Restoration Projects.
- Attended the Geologic Atlas Presentation.
- Will be attending two WCA training this month, TEP Academy and Hydric Soils.
- Reviewed 28 permits for WCA compliance.
- The 90202 Bridge Replacement has been approved by the TEP.

Ditch Specialist: Cindy Brehmer

- On March 28th I attended the ditch committee meeting. We discussed how the administration costs are billed between the Yellow Medicine and LQP County. I compiled data to compare the cost per acre between YM and LQP for admin costs and brought that information to the ditch committee. Attorney Kolb said that the joint drainage authority has to direct how we bill each other so we will be talking at some point with the joint board.
- I did the 20th payroll and also balanced the bank statements for March.
- I uploaded some reports to the auditor portal for the Watershed office.
- Attended the group 4 redetermination of benefit hearings.
- Continue to work with the Auditor/Treasurer office on the County audit prep and month end balancing.

Environmental/HHW Specialist: Trudy Hastad for Jennifer Schuelke

- Jen is at conference but has been working on the 10- year solid waste plan with the Southwest region.
- Paper shredding event will be held on Saturday, April 20, 2024 from 10:00 a.m to 1:00 p.m.
- HHW will be held on May 15, 2024 from 3:00-6:00 p.m. at the Madison Hwy garage in Madison, MN.
- Electronic waste collection is the 2nd Saturday of the month (May-Oct) from 9:00 a.m. to noon at the Transfer Station (Old demo landfill site).

Drainage Inspector Report: Jared Roiland

- Attended the group 4 redetermination of benefits landowner meetings. We had 53 people in attendance.
- Trudy & I had a virtual meeting with the DNR regional hydrologist to discuss the CD #97 permit application to clean out the outlet in section 6, Arena that goes into the public watercourse.
- Trudy & I had a virtual meeting with an engineer for Moore Engineering to discuss how the Multipurpose drainage management grant could be used to help pay for conservation practices on our watershed and county ditch systems.
- March 21-22nd I attended the Drainage Inspector meeting in St. Cloud.
- Worked with multiple landowners answering questions and concerns regarding the group 4 redetermination of benefits.
- Contractors have started working in the fields and have completed a couple of repairs on Watershed Ditch #2.
- Met Kyle Mangle at the shop to look at repairing three walk-in doors and three garage doors that the trim is rotten and falling apart. He will get us an estimate but thought materials would be roughly \$3,000. Discussion followed.

Manager Jon Olson motioned to have Kyle Mangle repair the shop doors when we receive the bid, seconded by Manager Mike Knutson. Upon vote, motion passed 5-0.

- Looked closer at the ROXOR seal on the differential. Think it is just silicone that is applied and allowed to dry and then put the front guard back on. Manager Weber and Jared will try and fix this.

OTHERS: Commissioner Joe Drietz did not have anything specific, just listening in on the meeting.

TREASURER'S REPORT: Manager Jon Olson read the Treasurer's report.

Manager David Craigmile motioned to accept the Treasurers' report as read, seconded by Manager Michael Knutson. Upon vote, motion passed 5-0.

- The following warrants were presented for approval:

<u>General Klein Account:</u>		<u>Number</u>	<u>Vendor</u>	<u>Details 03/07/2024 to 04/3/2024</u>	
					TOTAL
					<u>\$0.00</u>
					<u>\$0.00</u>
<u>Park Expense Account:</u>					
1778	Lyon-Lincoln Electric Cooperative			park electricity	\$663.50
1779	Ag Plus Cooperative			lawn seed, gas	\$267.34
1780	Midcontinent Communications			park internet	\$60.00
1781	Lac qui Parle Environmental Office			park cell phone	\$41.24
1782	Lincoln pipestone Rural Water			water usage @ park	\$51.89
1783	EMK Properties			March snow removal	\$812.50
1784	Canby News, Inc.			Easter Egg hunt 2- week ad	\$150.00
1785	Olson Sanitation Inc			March trash expense	\$19.89
1786	Ethan Kack			Easter Egg Hunt supplies	<u>\$1,028.15</u>
					TOTAL
					<u>\$3,094.51</u>

UPB GENERAL ACCT:

4735	LQP-YB Liability Acct	PERA	\$2,023.61
4736	LQP-YB Liability Acct	Federal withholding	\$2,885.98
24044-24049	semi-monthly payroll	March 1-15 payroll	\$9,833.27
24050	David Craigmile	per diem, mileage	\$148.94
24051	Andrew Weber	per diem, mileage	\$130.18
24052	Jon Olson	per diem, mileage	\$174.64
24053	Michael Knutson	per diem, mileage	\$151.62
4737	BWSR	WCA trainings for Eric	\$676.00
4738	Rinke Noonan Attorney @ Law	monthly retainer, CD #42	\$302.00
4739	Yellow Medicine County	2024 property taxes	\$5,112.00
4740	LQP County Auditor/Treasurer	2024 property taxes on shop	\$768.00
4741	Lac qui Parle Coop Oil Company	pickup gas	\$40.74
4742	City of Madison	shop utilities	\$130.94
4743	Jared Roiland	meal reimbursement	\$12.99
4744	LQP-YB Liability Acct	Federal withholding	\$3,407.80
4745	LQP-YB Liability Acct	State withholding	\$955.00
4746	Lac qui Parle County Auditor/Treasurer	Health insurance	\$12,510.67
4747	Lac qui Parle County Auditor/Treasurer	Dental, Eye, Life insurances	\$1,527.99
4748	Lac qui Parle County Auditor/Treasurer	March postage	\$60.54
4749	LQP Liability Acct	March sales & use tax	\$2,695.00
4750	LQP Liability Acct	PERA	\$2,504.86
24054-24059	semi-monthly payroll	March 16-31 payroll	\$9,905.68
24060	monthly park payroll	March park payroll	<u>\$1,818.04</u>
		TOTAL	\$57,776.49

Debit Card

Best Western Kelly Inn	Jared – MAD1 conference lodging	\$134.02
Build-a-sign	car magnet	\$10.86
ESP Well Supply	Probe for Septic soils	<u>\$553.85</u>
	TOTAL	\$698.73

DITCH ACCT

None		<u>\$0.00</u>
	TOTAL	\$0.00

Manager Jon Cornell motioned to approve the warrants as presented, seconded by Manager Mike Knutson. Upon roll call vote, motion passed 5-0.

SECRETARY REPORT: Secretary minutes #649 as mailed.

Administrator Hastad made a correction to the minutes. Manager David Craigmile motioned to approve minutes #649 as amended, seconded by Manager Mike Knutson. Upon vote, motion passed 5-0.

Administrator Report/Old & New Business: Trudy Hastad

- Hastad said in April the Watershed Board holds it's restructuring. Discussion followed.

Manager David Craigmile motioned that the Watershed Board keep its current organizational structure with

President: Andrew Weber; Vice President: John Cornell; Secretary: David Craigmile; Treasurer: Jon Olson; Publicity: Mike Knutson, seconded by Manager John Cornell. Upon vote, motion passed 5-0

- Discussed the CD #42 improvement hearing currently scheduled for April 9, 2024. Hastad asked to move the date to Thursday, April 18, 2024 due to noticing requirements. Discussion followed.

Manager Mike Knutson motioned to move the CD #42 improvement hearing from April 9, 2024 to Thursday, April 18, 2024 at 10:00 a.m. in the Commissioners' Room, Lac qui Parle County Courthouse, Madison, MN, seconded by Manager John Cornell. Upon vote, motion passed 5-0.

- Discussed the possible wind tower easement for R-6. Manager Knutson will invite the wind tower people to our meeting on May 1, 2024.
- MCIT will be out to the park on Thursday for the building assessment.
- Asked managers to fill out some paperwork for the 2023 audit.

- Reviewed & discussed the phone call from Terry Milton about draining his 65- acre lake in South Dakota that would impact Minnesota.
- Discussed the addition of 40 campsites at Lake Hendricks.

PERMITS:

14065	Steve Haas	Perry, 36	seepage lines, intakes	04/03/2024 AW
14066	Bryan Clark	Arena, 21	seepage, intakes	04/03/2024 AW
14067	Casey Nelson	Lake Shore, 33	seepage lines, intakes	04/03/2024 JO
14068	Roy Tonn	Lake Shore, 17	road ditch cleanout	04/03/2024 JO
14069	Brian Moen	Lake Shore, 36	seepage lines	04/03/2024 JO
14070 Renewal	Mike Unzen	Walter, 24	seepage lines, pump	04/03/2024 AW
14071	Terry Anderson	Arena, 33	seepage lines	04/03/2024 AW
14072	Stanley Streich	Perry, 18	seepage, intakes	04/03/2024 AW
14073	Keith Hoffman	Perry, 7	seepage lines	04/03/2024 AW
14074	Ross Olson	Lake Shore, 19	seepage lines, intakes	04/03/2024 AW
14075 Renewal	Stuart Frazeur	Hammer, 2	seepage lines, intakes	04/03/2024 MK
14076	Wayne Erickson	Lac qui Parle, 36	seepage lines	04/03/2024 DC
14077	Adam Lund	Providence, 23	culvert replacement	04/03/2024 DC
14078	Jon Roisen	Lac qui Parle, 20	seepage lines	04/03/2024 DC
14079	Gary Robertson	Providence, 34	seepage line, intakes	04/03/2024 DC
14080	Jeffrey Thompson	Riverside, 35	seepage lines	04/03/2024 DC
14081	Eldon Haas	Manfred, 11	seepage lines	04/03/2024 MK
14082	Jason Lund	Lake Shore, 16	seepage lines	04/03/2024 JO
14083	Terry Anderson	Garfield, 10 & 15	seepage lines, intakes	04/03/2024 JO
14084	Jason Lund	Lake Shore, 20	seepage lines	04/03/2024 JO
14085 Renewal	Donn Streich	Mehurin 23, & 26	seepage lines, intakes	04/03/2024 JO
14086 Renewal	Bryan Clark	Lake Shore, 15	seepage lines	04/03/2024 JO
14087	Bryan Clark	Lake Shore, 32	seepage lines, intakes	04/03/2024 JO
14088	Ed Hegland	Lake Shore, 14	seepage lines	04/03/2024 JO
14089	Steve Stamp	Mehurin, 15	seepage lines, intakes	04/03/2024 JO
14090	Steve Stamp	Mehurin, 16	seepage lines, intakes	04/03/2024 JO
14091	Tony Ludvigson	Perry, 13	seepage lines	04/03/2024 AW

Permits Denied: Greg Brown for NRCS map and Brian Lee for NRCS determination.

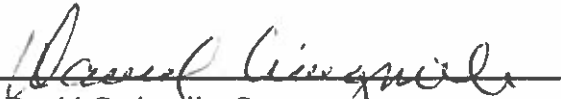
Manager David Craigmile motioned to approve the permits except those held, seconded by Manager Jon Olson. Upon roll call vote, motion passed 5-0.

Meeting adjourned at 10:23 p.m.



 Andrew Weber, Chairman

Attest:



 David Craigmile, Secretary

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Wednesday, May 1, 2024 at 9:00 a.m. in the LQP County Commissioner Room, Courthouse, Madison, MN.

