



Lac qui Parle - Yellow Bank Watershed District

lqpybwatershed.org

Phone: 320-598-3117
320-598-3319
Fax: 320-598-3125
600 6th St #7
Madison, MN 56256

LQP County Commissioners' Room
August 5, 2026
Meeting #678

1. CALL TO ORDER

Chairman Andrew Weber called the meeting to order at 8:30 a.m. A quorum was present.

Board members present: Andrew Weber, Mike Knutson, Daniel Buseth, Jon Olson, and Brent Larson.

Board members absent: None

Staff Present: Trudy Hastad, Ethan Kack, Jennifer Schuelke, Makenna Halvorson, Abby VanKempen, Jared Roiland & Eric Stahl.

Staff Absent: none.

Others Present: none.

General Business

Agenda

Manager Jon Olson moved to approve the amended agenda, seconded by Manager Daniel Buseth. Motion passed 5-0.

Secretary's Report

Manager Daniel Buseth moved to approve minutes #677 as emailed, seconded by Manager Brent Larson. Motion passed 5-0.

Treasurer's Report

Manager Jon Olson reviewed the Treasurer's report. Manager Mike Knutson moved to approve the Treasurer's report, seconded by Manager Daniel Buseth. Motion passed 5-0.

Bills

Details 07/02/2026 – 08/05/2026

General Klein Account

6712	Taylor Varpness/Kirwin Excavating	SSTS Loan	\$17,985.00
6713	Lawrence Millerbernd/Ridgeview Excavating	SSTS Loan	\$20,675.03
6714	Jason Hastad/Wollschlager Excavating	SSTS Loan	\$20,090.42
6715	Becky Anderson/Wollschlager Excavating	SSTS Loan	\$18,356.00
6716	Kraig Jones/Bonnema Excavating	SSTS Loan	\$11,600.00
6717	Yellow Medicine SWCD	1W1P – C25 quarter 2 tech & admin hours	\$1,024.09
6718	Area II	Florida Creek Engineering	\$858.25
6719	Sitter Excavating LLC	Florida Creek payment #5	\$55,242.50
6720	Cleon Tilbury/Bohlman Ag Service	SSTS Loan	\$11,515.33
6721	Jeff Marotzke/Kirwin Excavating	SSTS Loan	<u>\$19,565.00</u>
TOTAL			\$176,911.62

Park Expense Account

2117	Lyon-Lincoln Electric Cooperative	June electricity	\$3,338.13
2118	Midcontinent Communications	park internet	\$60.00

2119	Lac qui Parle Environmental	park cell phone	\$38.40
2120	C.A.S. Plumbing & Heating	flapper, valve, fix tee, replace stem & trim men's shower, fix stools clean shower drain	\$1,312.20
2121	Vlaminck Electric Inc	new LED bulb main bathrooms, replace outlet	\$297.94
2122	Running's Supply	screwdriver, hose clamp, cleaners, gas can soap, pipe fittings	\$747.95
2123	Kesteloot Enterprises	fix windshield in kabuto	\$1,220.91
2124	Farmward Cooperative	92 gallons unleaded, gas, belt, oil air filter	\$1,803.93
2125	Lincoln Pipestone Rural Water	July water usage	\$540.34
2126	Canby Print Shop	500 #10 envelopes, 50 daily permits w/envelope	\$428.57
2127	Yellow Medicine County Hwy Dept.	Dust Control	\$3,665.40
2128	Olson Sanitation	July trash	\$891.61
2129	Lyon-Lincoln Electric Cooperative	July electricity	\$5,417.94
Tran	to General Acct	August park payroll	<u>\$3,535.70</u>
TOTAL			\$23,299.02

UPB General Account

5302	LQP County Auditor/Treasurer	daycare Flex, dental, eyemed, Life, Colonial, Medical flex	\$1,560.18
5303	LQP-YB Liability	PFML	\$594.31
5304	LQP-YB Liability	PERA	\$2,223.91
5305	LQP-YB Liability	Federal withholding	\$3,304.56
5306	LQP-YB Liability	MSRS/Voya	\$200.00
26124-26129	semi-monthly payroll	July 1-15 payroll	\$10,997.48
26130	Andrew Weber	per diem, mileage	\$131.79
26131	Jon Olson	per diem, mileage	\$125.71
26132	Brent Larson	per diem, mileage	\$172.57
26133	Michael Knutson	per diem, mileage	\$189.02
26134	Daniel Buseth	per diem, mileage	\$201.88
5307	LQP SSTS savings Account	June tax settlement payment	\$91,773.31
5308	MN Association of Drainage inspectors	Roiland conference registration & MADI dues	\$100.00
5309	CivicPlus LLC	Doc Access subscription	\$2,400.00
5310	Minnesota UI Fund	2 nd quarter 2026 unemployment	\$875.00
5311	Lac qui Parle Coop Oil Company	gas	\$49.16
5312	Houston Engineering, Inc	CD #57, 63, 44	\$37,271.65
5313	Rinke Noonan Attorneys @ Law	CD #57, 63, monthly retainer	\$1,418.50
5314	City of Madison	July shop utilities	\$132.41
5315	Lac qui Parle County Auditor/Treas	July postage	\$97.59
5316	LQP-YB Liability Acct	Federal withholding	\$4,182.18
5317	LQP-YB Liability Acct	State withholding	\$1,153.00
5318	LQP County Auditor/Treasurer	health insurance	\$12,769.37
5319	LQP County Auditor/Treasurer	Colonial, Dental, EyeMed, Daycare & Med Flex	\$1,560.18
5320	LQP County Auditor/Treasurer	MSRS/Voya	\$1,033.00
5321	LQP County Auditor/Treasurer	PERA	\$2,904.87
5322	LQP-YB Liability Acct	July sales & use tax	\$390.00
26135-26140	semi-monthly payroll	July 16-31 payroll	\$10,997.45
26141-26145	monthly payroll	July park payroll	\$3,535.70
5323	CliftonLarsonAllen, LLC	2 nd payment of 2025 audit	<u>\$2,625.00</u>
TOTAL			\$194,969.78

Debit Card

None

TOTAL \$0.00

DITCH ACT

None

TOTAL \$0.00

Manager Jon Olson motioned to approve the bills, seconded by manager Mike Knutson. Motion passed 5-0.

1W1P (One Watershed One Plan)

C23-006 Implementation Grant 2023-2025

Contract approvals:

None

Contract payments:

- Peter Haugen – #C23-2024-010 – sections 10 & 16, Freeland Twp – no till practice for \$26,640.00

C25-0264 Implementation Grant 2025-2026

Contract approvals:

- Kim Buffington – sections 35, 36, Mehurin Township – cover crop multispecies - \$6,342.00
- John Olson – section 33, Hansonville Township - 638 WASC0B - \$51,711.75
- John Olson – section 27, Hansonville Township – 638 WASC0B - \$9,203.49

Contract payments: None

CRP Incentive Grant Contracts:

Payment: None

Manager Jon Olson motioned to approve a 1W1P contract to Kim Buffington for cover crop multispecies in section 35/36 Mehurin Township for \$6,342.00; a 1W1P contract to John Olson for 638 WASC0B in section 33, Hansonville Township for \$51,711.75; and a 1W1P contract to John Olson for 638 WASC0B in section 27, Hansonville Township for \$9,203.49 from 1W1P grant C25-0264, seconded by Manager Mike Knutson. Upon vote, motion passed 5-0.

2. OTHERS: Ron Kriese.

Landowner Ron Kriese discussed his proposed Watershed permit for straightening a dike along CD #5. He has taken out some cottonwood trees and would like to straighten out the dike. Discussion followed with the managers stating he will need to get an LQP County zoning permit and must follow the previous setbacks on the original dike.

3. STAFF REPORTS

Ethan Kack – Park Manager

- It was a busy 4th of July but everything went well with no major breakdowns. They held a medallion hunt and had the slip-n-slide which was well attended. There were approximately 400 people in attendance.
- Had to switch out the amp to 200 amp in one of the areas in the electrical box.
- Had to fix the windshield on the Kubota as a branch hit and busted it.
- DNR has been delayed in putting in the fishing pier. They said they will be here next Monday to install it.
- Discussed engraving some large boulders to put up in Canby to direct them to the park...the old signs need repair, and the engraved rock should last much longer. Discussion followed with the Board requesting and estimate for the work.
- Discussed a problem with a couple long- standing campers and if things continue, may have to ask them to leave.
- Ethan will get a quote on new wiring for the campgrounds.

Jennifer Schuelke – Environmental, Solid Waste, HHW Specialist

- The MN Dept of Ag's summer Pesticide Container Collection was done the week of June 15th. We collected 6,500 lbs.
- The July special item collection was held on the 11th with 25 participants.
- We are holding a fall paper shredding event in Dawson on August 19th from 3-6 p.m.
- Started advertising for the fall HHW collection to be held on Wednesday, September 23 from 3-6 p.m.
- We have received enough batteries for our 3rd box this year.

Abby VanKempen – Planning & Zoning, Feedlot, SSTS Coordinator – Administrator Hastad read in her absence.

- Heard back from the MCIT attorney and said the court had administratively closed the file on July 13th.
- Had some follow up on a 2013 CUP for a berm for a landowner.
- Picked out the feedlot sites for inspections. I must inspect 12 and have the sites picked out. Hoping to get this done in August.
- The 2027 feedlot conference will be in Marshall this year and our region is planning a tour day at SDSU.
- Attending the BWSR training on cattle grazing and prairie health in Big Stone.
- Been a busy month with septic installations, soil verifications, & inspections.
- Working on the low-income septic grant application due the end of August. We are requesting \$40,000.

Makenna Halvorson – Ditch Finance Specialist – Trudy gave a quick update.

- Started working on the ditch budgets for 2027. Learning her way around the massive Excell spreadsheet.
- Helped with WS payroll.
- Balanced bank statements for the WS and the County.
- Worked on County month end.

Eric Stahl – Coordinator/WCA

- Reviewed permits for WCA compliance.
- Presented a final release for an Ag wetland bank credit for Paul Strom in section 15, Yellow Bank Township. There were a previous easement issue and upstream invasives but that has all been resolved and is ready for credit release. Discussion followed.

Manager Jon Olson motioned to approve the Ag Wetland bank credit release for Paul Strom in section 15, Yellow Bank Township, seconded by Manager Mike Knutson. Upon vote, motion passed 5-0.

- A wetland delineation was approved by the TEP for Bridge #33 replacement before the dam at the south end of the Lac qui Parle State Park.
- We will have the final bills paid for the C23 1W1P grand wrapped up by year end.
- The final bills for the CRP funding will close out at year end.
- Applied for the 1W1P C27 funding.
- Presented a resolution (appendix A) for approval for a SSTS loan from MPCA in the amount of \$750,000.

Manager Brent Larson motioned to approve the SSTS loan resolution (appendix A attached), seconded by Manager Jon Olson. Motion passed 5-0.

- Trudy and I had a discussion with Connors about how they would like the footprint of the retention pond at the outlet of CD #57 and #63 systems to look like to minimize how they farm that field. Houston Engineering also wanted some input on where they felt the excavated black dirt should be spread and where it makes sense to stockpile the clay material. This will save costs to the project by not having to haul it offsite somewhere.
- Eric & I met with NRCS to inspect the Canby Creek dam structures.
- Trudy and I met with Luke Olson and Mark Hiles from BWSR to discuss the potential of using WBIF funds for the 11% of the retention pond not serviced by the CD#57 & #63 ditch improvement. They thought this might be an option.
- BWSR provided a draft Buffer Ordinance Revision we need to use to comply with the required updates to the current buffer ordinance that was passed by the legislature. All drainage authorities that elected to take on buffer enforcement are required to update their ordinance.
- Trudy, MaKenna, and I have started working on the County & Watershed Ditch budgets for 2027.

4. OLD BUSINESS

- Waiting for the draft preliminary report for the CD #44 improvement.
- Continue to work through funding the pond for CD 63 & 57 improvement projects. We can possibly use WBIF funding for the 11% of the pond that is not affected by the improvement projects. H2Overviewers are working on the final viewing of the improvements.

5. NEW BUSINESS

- Discussed Canby Creek dam inspections. Also discussed the need to inspect Lazarus Creek dam. Hastad reviewed history of the dam.

Manager Jon Olson motioned hiring Houston Engineering to inspect the Lazarus Creek dam, seconded by manager Brent Larson. Motion passed 5-0.

- Hastad presented and reviewed the draft 2027 proposed budget of \$400,000 with the managers. There were a few changes noted that Hastad will fix and resend to the managers.

Manager Mike Knutson motioned to set the proposed 2027 budget at \$400,000 with the hearing date set for Wednesday, September 2, 2026, at 10:00 a.m. in the Lac qui Parle County Commissioners' Room, seconded by Manager Brent Larson. Motion passed 5-0.

- Hastad will send the two-week budget hearing notice to the papers.
- Hastad informed the Board that a landowner meeting will be held for the LQP Floodway on August 25, 2026 at 10:00 a.m. at Canby City Hall. Manager Mike Knutson will try to attend.
- Hastad reported applying for new debit card as some fraud charges appeared on our account. After bank review, the charges were refunded.
- Discussed some preliminary comments from CliftonLarsonAllen on the 2025 audit. This should be ready in September.
- Hastad reminded the Board that the Federal mileage rate increased to \$.76 July 1, 2026.

Manager Jon Olson suggested requiring upstream landowner signature on permits. Discussion followed. It was suggested to at least talk to upstream landowner to make sure there is no tile that is shared between the properties that could be busted or tiled through especially with pattern tile. Discussion followed with no action taken.

6. PERMIT APPROVALS

14631	Dan Armstrong	Freeland, 21	ditch cleanouts	8/5/2026 DB
14632	Warren Trygestad	Madison, 4	seepage, main tile	8/5/2026 JO
14633	Mark Gorder	OshKosh, 22	seepage tiles	8/5/2026 AW
14634	Jon Gorder	Florida, 10	seepage, main tile	8/5/2026 AW
14635	Zach Flinckinger	Perry, 35	seepage, main tile, lift pump	8/5/2026 AW
14636	Perry Township	Perry, 19	culvert replacement	8/5/2026 AW
14637	Craig Kanstrup	Augusta, 36	seepage, main tile, intakes	8/5/2026 AW
14638 renew #14381	Mike Unzen	Walter, 25	seepage lines	8/5/2026 AW
14639	Aaron Tasto	Perry, 24	seepage, main tile, closing ditch	8/5/2026 AW
14640	Brandon Haas	Manfred, 27	seepage tiles	8/5/2026 BL
14641	Mark Roisen	LQP, 28	replace culvert	8/5/2026 BL
14642	Thomas Schremp	Camp Release, 30	ditch cleaning	8/5/2026 BL
14643	Cade Robertson	Providence, 27	seepage tile, intakes	8/5/2026 BL

Permits Held: Ron Kriese approved pending zoning permit; Tony Ludvigson for road authority signature, Radermacher for other landowner applications for the joint project.

Manager Mike Knutson motioned to approve the permits, seconded by Manager Daniel Buseth. Motion passed 5-0.

7. NEXT MEETING DATE

The next meeting will be held on Wednesday, September 2, 2026, at 8:30 a.m. in the Courthouse Commissioners Room.

8. ADJOURN

Manager Andrew Weber adjourned the meeting at 11:08 a.m.



Andrew Weber, Chairman

ATTEST:


Brent Larson, Secretary



LAC QUI PARLE YELLOW BANK
WATERSHED DISTRICT

Proposal resolution

Minnesota Clean Water Partnership (CWP)

Doc Type: Resolution

Instructions on page 4.

Resolution of The Lac qui Parle Yellow Bank Watershed District

Be it resolved by The Lac qui Parle Yellow Bank Watershed District to submit a proposal with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: Lac qui Parle Yellow Bank SSTS Loan Phase IV

Be it further resolved that Eric Stahl be authorized to submit the proposal for the above-mentioned Project and shall have the authority to represent this body in all matters that do not specifically require the action of this body.

Be it further resolved that submittal of a proposal does not obligate this body to accept a grant and/or a loan if so offered.

Whereupon the above resolution was adopted at Lac qui Parle Watershed Board Meeting
this 5th day of August, 2026

Print name: Andrew Weber Title: Chair
Authorized signature: [Signature] Date: 8/5/26

State of Minnesota

Lac qui Parle Watershed Board

I, Trudy Hastad do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Watershed Board of said Lac qui Parle Yellow Bank Watershed that I have compared the above resolution with the original passed and adopted by the Watershed Board at a Board Meeting meeting thereof held on the 5th day of August at 9:00 AM that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

In witness whereof, I have hereunto placed my hand and signature this 5th Day of August, 2026
and have hereunto affixed the seal of the Lac qui Parle Yellow Bank Watershed District

Print name: Trudy Hastad Title: Administrator
Authorized signature: [Signature] Date: 8-5-2026

<place seal here>

