

Please complete and submit to your project manager.

Reporting Period: January 1 through June 30 (Due August 1)
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General report information

1. Project title: Lac qui Parle - Yellow Bank SSTS Loan Program Phase II
2. Project sponsor (Grantee): Lac qui Parle - Yellow Bank Watershed District
3. Contact name: Mitchell Enderson
4. Email address: mitch.enderson@lqpc.com
5. Funding: 319 CWP Loan Clean Water Fund Other: _____
6. Contract number: SRF0315
7. MPCA Project Manager: Katherine Pekarek - Scott
8. Effective date (mm/dd/yyyy): 8/20/2018 Expiration date (mm/dd/yyyy): 8/20/2021

II. Semi-annual report information

1. **Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):**
Objective 1, Task A: Loan processing and disbursements: Loan program was promoted on local radio program. Contractors were notified of funds available and interest rate. Processed five new applications and one re-application for eligibility. Submitted disbursement requests and made payment to homeowners/contractors for three systems (see attached budget). Sent amortization schedules and maintenance booklets to homeowners. Recorded one loan payoff.
Task B: Reporting: Semi - Annual Report. Elink reporting & pollution reductions.
2. **List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**
N/A
3. **Challenges faced (optional):**
N/A
4. **Summary of monitoring data collected (if applicable):**
N/A
 - 4a. **Have all monitoring stations been established in EQUIS?** Yes No N/A
 - 4b. **Are the data being routinely submitted for storage into EQUIS?** Yes No N/A
If yes, last submittal date (mm/dd/yyyy): _____
5. **Are the Best Management Practices data being annually entered into eLINK?** Yes No N/A

If yes, date last entered (mm/dd/yyyy): 7/23/2020

6. Describe specific (quantifiable, if possible) results achieved during this period:

Removal of 287 pounds of Biochemical Oxygen Demand, 159 pounds of total suspended solids, 9.79E+13 CFU of Bacteria, 14 pounds of phosphorous, and 50 pounds of nitrogen per year based on the Septic System Improvement Estimator Users Guide from University of Minnesota Water Resource Center (October 2013).

Phosphorus Load Reduction: 14 lbs./year

Nitrogen Load Reduction: 50 lbs./year

Sediment Load Reduction: 159 lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No Yes

If yes, summarize those changes:

NA

8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):

Objective 1, Task A: Loan processing and disbursements: Promotion of loan program availability through radio shows and contractor contact. Record loan payoffs, process applications, submit payment requests, and make payment to homeowners/contractors. Send reminder notifications for routine pumping/maintenance of systems.

III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

Complete the table below:	Amount
Total grant amount	\$500,000.00
Total match amount (if applicable)	NA
Total project amount	\$500,000.00
Grant expenditures this period	\$39,084.57
Match expenditures this period (if applicable)	NA
Cumulative grant expenditures to date	\$301,267.23
Cumulative match expenditures to date (if applicable)	NA
Total cumulative expenditures to date	\$301,267.23

Date form completed (mm/dd/yyyy): 7/23/2020