

## Lac qui Parle-Yellow Bank Watershed District Application for Permit

**APPROVAL OF PERMIT IS NECESSARY BEFORE WORK CAN START**

**Instructions:** Complete the application and submit all materials to the LQPYBWD, Courthouse, W 600 6<sup>th</sup> Street #7, Madison, MN 56256 or email to [trudy.hastad@lgpco.com](mailto:trudy.hastad@lgpco.com). Once the application is deemed complete, the LQPYBWD has 60 days to act on the request; however, we make every attempt to process requests as quickly as possible. If you have questions or need assistance, please call us at **320-598-3117**. Thank you!

**PROJECT LOCATION**

County (circle one)	LQP	YM	Lincoln	Township and Section
Project Location (1/4):				

**APPLICANT**

Name		Phone Number	
Address		Email	
City State Zip		Relationship to Owner	

**LANDOWNER**

Name		Phone Number	
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**CONTRACTOR**

Company Name		Contact Name	
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**PROPOSED CONSTRUCTION ACTIVITY**

Indicate whether the following items are part of your project.

YES    NO

- \_\_\_ \_\_\_ Installing 4" –6" perf/non-perf seepage tile
- \_\_\_ \_\_\_ Installing 8" or greater perf/ non-perf tile
- \_\_\_ \_\_\_ Installing new tile intakes or catchment basins
- \_\_\_ \_\_\_ Installing a ditch or grassed waterway
- \_\_\_ \_\_\_ Installing (or replacing) a culvert; size \_\_\_\_\_
- \_\_\_ \_\_\_ Installing a lift pump
- \_\_\_ \_\_\_ Working within a road right-of-way (IF YES,

YES    NO

- \_\_\_ \_\_\_
- \_\_\_ \_\_\_
- \_\_\_ \_\_\_
- \_\_\_ \_\_\_
- \_\_\_ \_\_\_
- \_\_\_ \_\_\_
- \_\_\_ \_\_\_

- cleaning ditch to original cross section
- Connecting to a County drainage system
- Is Land assessed to County drainage system
- County Ditch # \_\_\_\_\_
- Connecting to a private drainage system
- Landowner name: \_\_\_\_\_
- Constructing a new outlet.
- Utilizing an existing outlet

*ROAD AUTHORITY SIGNATURE REQUIRED ON BACK OF APPLICATION)*

**OTHER:** \_\_\_\_\_

Where is the project outletting: \_\_\_\_\_

**SUBMITTALS**

Indicate whether the following submittals are applicable to your project.

YES	N/A	ITEM
X		<b>MAP.</b> Submit a map from <u>your contractor</u> that identifies the locations of all work to be completed. Include all conduit sizes. Show or specify the location of the outlet.
X		<b>WETLAND VERIFICATIONS.</b> Wetlands are regulated by the MN Wetland Conservation Act, as well as the USDA farm program (NRCS). <i>The SWCD &amp; NRCS can assist you in Yellow Medicine and Lincoln Counties and the Watershed District &amp; NRCS in Lac qui Parle County. (we may ask for a copy of your certified wetland determination)</i>
		<b>ROAD AUTHORITY PERMISSIONS.</b> Submit documentation of permission if you are crossing a road, tiling into a road ditch, using the road ditch as part of your drainage system, or working within the road right-of-way.
		<b>DNR PUBLIC WATERS WORK PERMIT.</b> You are responsible for obtaining a DNR Public Waters work permit if working in a public water.
		<b>IMPACTED LANDOWNER SIGNATURES.</b> Obtain signatures from your neighbors when you are connecting into a privately owned system or if drainage crosses downstream properties. <i>(Legal drainage agreement may substitute).</i>

**Lac qui Parle-Yellow Bank Watershed District  
Permit Application for Agricultural Drainage Systems**

**AGREEMENT**

I hereby make an application for a drainage permit and agree to the following:

- The Information and statements made concerning this application are true and correct to the best of my knowledge and I have the legal authority to enter into this agreement.
  
- I acknowledge the following to be true:
  - Unpermitted activity is subject to after-the-fact permit fees and potential legal action for both myself and my contractor and could include removal of the drainage system.
  - Any alterations made that are dissimilar to the approved permit specifications may not be covered by this permit and may be considered unpermitted drainage.
  - This permit does not absolve me from needing other permits and it is my responsibility to obtain any and all other authorizations required.
  - The District’s action approving a permit is not intended to decide private rights between the applicant and any downgradient landowner, or to displace any private right of action a downgradient landowner may have to determine such rights. The District’s decision is based on the criteria of its Rules and is not a judgment as to whether the applicant’s project conforms to the reasonable use doctrine governing the private rights of the parties.
  
- I agree to the following conditions:
  - I will abide by the Rules and Regulations of the Lac qui Parle-Yellow Bank Watershed District.
  - I will not add additional tile without first obtaining permission from the District.
  - I will submit as-built drawings upon completion of the project.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ROAD AUTHORITY SIGNATURE:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Circle one (Township, County, State)

**IMPACTED LANDOWNER SIGNATURES**

Signatures from neighbors are called for when the discharge from the proposed project flows across downstream properties, backs up water onto upstream properties, and when tile connects into a private system.

**By signing below, I signify no objection to the proposed project.** *If signing on behalf of a landowner, please specify the relationship.*

Landowner Signature	Printed Name	Date	Relationship

**WATERSHED MANAGER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Permission is granted to do work in accordance with the purposes and overall plan of the District. This permit is valid for **one year** from the date of board action when signed by WS manager and given permit number. This permit only applies to the permitting authority of the LQPYBWD under Minnesota Statute 103.D.

**COMMENTS/SPECIAL CONDITIONS:** \_\_\_\_\_